

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
FEBRUARY 23, 2022

ATTENDANCE

In attendance were Directors:

Brad Hogan; President
Nancy Wilkins (via Zoom)
Eckehart Zimmerman
David Pheteplace

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)
Gabby Begeman; ORC Water Professionals (“ORC”) (via Zoom)
Gwen Dall; JDS Hydro Consultants, Inc. (“JDS”)
Vincent Guthrie; Resident

**ADMINISTRATIVE
ITEMS**

The meeting was called to order at 6:02 p.m. at the Monument Sanitation District offices; 130 2nd Street, Monument, CO 80132.

Agenda – Mr. Meggers distributed for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director Zimmermann, seconded by Director Pheteplace and, upon vote, unanimously carried, the agenda was approved as amended.

Minutes - The Board reviewed the Minutes of the January 26, 2022, Regular Board meeting. Motion duly made by Director Zimmermann, second by Director Pheteplace and, upon vote, unanimously carried, the minutes were approved as presented.

**PUBLIC
COMMENT**

None

**OPERATIONS AND
MAINTENANCE
ITEMS**

ORC Water Professional’s Monthly Operations Report – Ms. Begeman presented and reviewed her report with the Board via Zoom.

18045 Sunburst Dr. Stop Box - Ms. Begeman reported that the stop box on Sunburst needed to be cleaned out. The board reviewed the location of the stop box and discussed that it was located on private property and not located in the ROW. The board decided that the district would pay the first \$500 to clean out the stop box for the house on Sunburst. And, it would be the homeowner’s responsibility to pay any costs that exceed

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\$500 to clean out the stop box. This would be a one-time variance that would be granted for the property that would expire in 60 days. Motion duly made by Director Pheteplace, second by Director Zimmermann and, upon vote, unanimously carried, this was approved.

Security of SCADA- Director Pheteplace had concerns regarding the security of the communications at all of the water facilities. Ms. Begeman reported that the communications among the facilities was not connected to the internet so at least hackers could not get in through any network.

Fire Zone Around ATP – Board reviewed and discussed creating 20 ft mowed down area around the ATP for fire mitigation. It was sited that this would have to be achieved through the cooperation of the neighboring property owner and that they would have to be contacted so that the area could be mowed.

Propane vs Electric Heat @ SWTP – Director Pheteplace noted that he observed during his site visit to the SWTP that the propane heat was not working and needed to be fixed. Mr. Begeman reported that she would follow-up on the item and get it repaired.

CAPITAL/ ENGINEERING ITEMS

JDS-Hydro Consultants, Inc. (“JDS”) Monthly Report – Ms. Dall presented and reviewed her report with the Board.

Consider Approval on an Interconnect IGA with the Town of Monument– Ms. Dall reported that the Town of Monument approved the Interconnect IGA. The final approved agreement was presented to the board for signatures. Motion duly made by Director Zimmermann, second by Director Pheteplace and, upon vote, unanimously carried, the agreement was approved as presented. Mr. Johnson will record the approved document.

The Board directed Ms. Dall to pursue power for pump station for the Interconnect. Motion duly made by Director Zimmermann, second by Director Pheteplace and, upon vote, unanimously carried, this was approved.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions - Mr. Meggers presented the January 31, 2022, Cash Position (adjusted as of February 17, 2022) and Unaudited Financial Statements for the period ending January 31, 2022, upon motion duly made by Director Pheteplace, seconded by Director Zimmermann, upon vote, unanimously carried, the Board accepted the January 31, 2022, Cash Position adjusted as of February 17, 2022, and unaudited Financial Statements for the period ending January 31, 2022.

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Billing Register Report (enclosure) – No action was required.

Tap Fee Report (enclosure) – No action was required.

Claims – The Board reviewed the claims totaling \$39,941.16 represented by check numbers 5181 - 5193, plus auto payments totaling \$2,914.13 for a grand total of \$42,855.19. The Board requested that check #5193 payable to Vranesh & Raisch be held and researched.

Following review, upon motion duly made by Director Zimmermann, seconded by Director Pheteplace, upon vote, unanimously carried, the claims were approved, as presented.

**OTHER BUSINESS/
DIRECTORS
ITEMS
LEGAL**

Look Ahead Schedule – Mr. Meggers reviewed and discussed the look ahead with the Board.

ADJORN INTO EXECUTIVE SESSION IF NECESSARY Pursuant to §24-6-402(4)(e), C.R.S. to receive legal advice, develop negotiating positions, strategy, or instruct negotiators; and pursuant to §24-6-402(4)(b), C.R.S. to consult attorney on specific legal questions – Upon motion duly made by Director Pheteplace, seconded by Director Zimmermann, upon vote, unanimously carried, the Board entered into Executive Session at 7:40 pm. Upon motion duly made by Director Pheteplace, seconded by Director Zimmermann, upon vote, unanimously carried, the Board exited their Executive Session and entered back into their regular session at 8:00 p.m.

Director Pheteplace moved to appoint Mr. McKean to the open seat on the Board. Upon motion duly made by Director Pheteplace, seconded by Director Zimmermann, upon vote, unanimously carried, the appointment of Mr. McKean to the Board.

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ADJOURNMENT

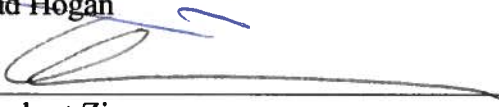
There being no further business to come before the Board, upon motion duly made by Director Zimmermann, seconded by Director Pheteplace, upon vote, unanimously carried, the Board adjourned the meeting at 8:01 p.m.


Respectfully submitted,

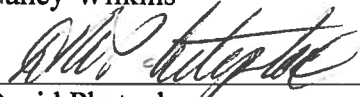

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 23, 2022, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Brad Hogan


Eckehart Zimmermann


Nancy Wilkins


David Pheteplace